



Ector County Commissioners' Court

September 24, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Mike Gardner

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Remembrance Ceremony, Resolution Dedication & Moment of Silence, Shelby Rigtrup- County Judge Admin. Assistant, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to hold a *Remembrance Ceremony, Resolution Dedication, and Moment of Silence* in honor of Jonathan Musa-Parramore.

2. *Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant:*

To receive public comments on non-agenda related items.

3. *November 2024 Election Voting Schedule, Vote Centers, & Notice of Election, Lisa Sertuche- Elections Director:*

To consider, discuss, and take any necessary action to approve the *Amended Early Voting Schedule, Election Day Vote Centers, and Notice of Election*, for the November 5th, 2024 election, and authorize the County Judge to sign all documents associated with this agenda item.

4. *TAC Cyber Security Training Procedure, Andrea Cruz- I.T. Contract Specialist:*

To consider, discuss, and take any necessary action regarding the *Cyber Security Training Procedure*, and to allow Bianka Lopez to be the *TAC Cyber Security Administrator*.

5. *Resolution: Courthouse Certificate of Obligation, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider, discuss, and take any necessary action regarding all matters incident and related to approving and authorizing publication and posting of *Notice of Intention* to issue *Certificates of Obligation*, including the adoption of a *Resolution* pertaining thereto, and authorize the County Judge, and/or any other necessary party to sign all documents associated with this agenda item.

AWARD OF BIDS/PROPOSALS

6. *Request for Proposal Specifications: Library Security Services, Lucy Soto- Purchasing Director, Howard Marks- Library Director:*

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications for Security Services for Ector County Library*, Bid Proposal No. 2024-RFP-051; the specifications were put together by the Library and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

7. *Bid Award: Medical Examiner Transport Services, Lucy Soto- Purchasing Director, Carl Rogers- Medical Examiner Director/Chief Investigator:*

To consider, discuss, and take any necessary action to approve the award for the *Medical Examiner Transportation Service*, Bid No. 2024-IFB-040, to A & H Funeral Transport, and authorize the County Judge to sign all documents associated with this agenda item.

8. *Bid Award: Courthouse Security Fence, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director:*

To consider, discuss, and take any necessary action to approve the award for the *Security Fence for Courthouse*, Bid No. 2024-RFP-044 to Premier Fence, LTD., and authorize the County Judge to sign all documents associated with this agenda item.

CONTRACTS/AGREEMENTS/GRANTS

9. *Memorandum of Understanding (MOU): PermiaCare, Eunice Ibarra- Health Department:*

To consider, discuss, and take any necessary action regarding a *Memorandum of Understanding (MOU)* by and between the Ector County Health Department and PermiaCare, and authorize Brandy Garcia, Health Department Director, to sign all documents associated with this agenda item; this MOU is to encourage networking, collaboration, coordination, and referrals within the CHW program.

10. *Memorandum of Understanding (MOU): Meals on Wheels, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding a *Memorandum of Understanding (MOU)* by and between Ector County, Texas, and Meals on Wheels for the provision of meals for the Ector County Senior Centers, and authorize the County Judge to sign all documents associated with this agenda item.

11. *Contractor Agreement and Budget: AAA, Lucy Soto- Purchasing Director, Mary Salaz- Senior Centers Director:*

To consider, discuss, and take any necessary action regarding a *Contractor Agreement and Budget* by and between Ector County Elderly Nutrition and Area Agency on Aging (AAA) of the Permian Basin Regional Planning Commission (PBRPC) for the 2024-2025 term, and authorize the County Judge and Senior Centers Director to sign all documents associated with this agenda item.

12. *Addendum/Contract Extension Approval: Fleet Maintenance & Management, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to approve *Addendum #10- Contract Extension*, for *Fleet and Equipment Maintenance and Management Services* with Vector Fleet Management, and authorize the County Judge to sign all documents associated with this agenda item.

13. *Permanent Easement and Right of Way Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Permanent Easement and Right of Way Agreement* located upon the Ector County-Odessa Schlemeyer Field Airport by and between Ector County, Texas, and DCP Operating Company, LP., and authorize the County Judge to sign all documents associated with this agenda item.

14. *Professional Services Agreement: Parks Consultant, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Professional Services Agreement (Parks Consultant)* by and between Ector County, Texas, and SP Design and Consulting, LLC., and authorize the County Judge to sign all documents associated with this agenda item.

15. *Contract Renewal: Law Enforcement Agency Subscriber Agreement, Shawn Callendar- PSM/Pretrial Director:*

To consider, discuss, and take any necessary action regarding the *Law Enforcement Agency Subscriber Agreement Renewal* by and between Ector County Post Sentence Monitoring and TRADS, and authorize the County Judge and the Post Sentence Monitoring Director to sign all documents associated with this agenda item.

16. *Contract Renewal Ratification: LexisNexis, Margarita Tercero- Law Library Administrator:*

To consider, discuss, and take any necessary action to *ratify a one-year contract renewal* by and between Ector County, Texas, and LexisNexis for digital library access, and authorize Margarita Tercero, Law Library Administrator, to sign all documents associated with this agenda item.

17. *Contract Renewal: Thomson Reuters West Proflex Digital Subscription, Margarita Tercero- Law Library Administrator:*

To consider, discuss, and take any necessary action regarding a *contract renewal* by and between Ector County, Texas, and Thomson Reuters for the Westlaw Proflex Digital Subscription, and authorize the County Judge to sign all documents associated with this agenda item.

18. *Contract Renewal: Thomson Reuters West Complete Print Subscription, Margarita Tercero- Law Library Administrator:*

To consider, discuss, and take any necessary action regarding a *contract renewal* by and between Ector County, Texas, and Thomson Reuters for the West Complete Print Subscription, and authorize the County Judge to sign all documents associated with this agenda item.

19. *Contract Renewal: TAC RMP Liability Contribution & Coverage Declarations- Proposal, Sam Brijalba- HR Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action regarding the *TAC RMP Liability Contribution and Coverage Declarations- Proposal Contract Renewal* for the October 1st, 2024, through October 1st, 2025 policy term, and authorize the County Judge to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

20. *Airport Manager Position, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the Airport Manager position at Ector County-Odessa Schlemeyer Field Airport.

CONSENT AGENDA

21. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

21a.) Line-Item Transfer- Sheriff:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Sheriff, Special Departmental Equipment, 001-360-5507 from Subscriptions, 001-360-5207 for \$28,636.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21b.) Line-Item Transfer-Development Services:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Development Services, D.P. Equipment, 005-025-5506 from Subscriptions, 005-025-5207 for \$3,800.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21c.) Line-Item Transfer- Public Works:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Road Department, Special Departmental Equipment, 005-810-5507 from Equipment Rental, 005-810-5391 for \$35,140.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21d.) Line-Item Transfer- Public Works:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Road Department, Special Departmental Equipment, 005-810-5507 from Equipment Rental, 005-810-5391 for \$30,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21e.) Line-Item Transfer- 244th District Court:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, 244th District Court, Office Supplies, 001-080-5171 from Educational Travel & Expense, 001-080-5161 for \$500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21f.) Line-Item Transfer- Development Services:

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Development Services, Professional Dues & Fees, 005-025-5302 from Small Tools, 005-025-5190 for \$65.00 and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21g.) Line-Item Transfer- District Attorney:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, District Attorney, Educational Travel & Expense, 001-120-5161 for \$5,217, Office Supplies, 001-120-5171 for \$366.00 from Salaries, Full-Time, 001-120-5103 for \$5,583.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

22. *Coliseum Barn Renovation Funding, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action regarding renovation funding for Barns "B" and "C" for the Ector County Coliseum.

23. *Budget Amendment: Airport Capital Improvement, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a Budget Amendment to Airport Capital Improvement Fund, Special Departmental Equipment, 046-870-5507 from Unreserved Fund Balance, 046-3310 for \$2,100,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

24. *Budget Amendment: ARPA Fund, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a Budget Amendment to ARPA fund, Goldsmith VFD, Other General Expense, 006-532-5402 for \$3,903.00, and to Donated Revenues, 006-4171 for \$3,903.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

25. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the *Accounts Payable Fund Requirements Report* for September 24th, 2024, and review County financial statements and reports.

EXECUTIVE SESSION

26. *Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

27. *Real Estate, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

28. *Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on September 19, 2024
At 03:40 PM


A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at [\(432\) 498-4000](tel:4324984000) or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

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